



(Office use only) Date Received: _____ Year Screened: _____ Screening Category: A___ B___ C___ R___ Inactive___
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# 4-H Volunteer Screening Application

Extension volunteers working with youth and vulnerable adults must complete an application and screening process. The information requested in this application will be used to determine the appropriate placement of you, as a volunteer, and to develop training programs for volunteers. It is understood that no discrimination is implied, and the application will be handled in a confidential manner by staff that use it in the normal course of business and as otherwise provided for by law.

**4-H County:** \_\_\_\_\_ **Primary Club/Group:** \_\_\_\_\_  
*For Otter Tail County, please indicate East or West. For St. Louis County, please indicate North or South.*

**First Name:** \_\_\_\_\_ **Middle Name:** \_\_\_\_\_ **Last Name:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Gender:**  Male  Female

**Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Primary Phone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_ **Work Phone:** \_\_\_\_\_

Accept text msg **Cell Company:** \_\_\_\_\_

**Hispanic Ethnicity (check one):**  Hispanic or Latino OR  Not Hispanic or Latino

**Racial Groups (check all that apply):**  
 American Indian or Alaskan Native  Asian  
 Black or African American  White  
 Native Hawaiian or Other Pacific Islander

**Residence (check one):**  
 Farm  Rural non-farm or town less than 10,000  
 Town/City 10,000 to 50,000  Suburb  City over 50,000

**Does anyone in your family serve in the military?**  Yes  No **Branch:** \_\_\_\_\_

**Are you a 4-H alumni?**  Yes  No **If yes, list projects/areas involved:** \_\_\_\_\_

**Have you been a 4-H volunteer before?**  Yes  No **If yes, list County/State:** \_\_\_\_\_

**Number of years as 4-H volunteer:** \_\_\_\_\_ **Role(s) held:** \_\_\_\_\_

**In what way(s) would you like to volunteer with 4-H? Examples include leading or working with a club or other group, leading a project within a certain area of interest, or chaperoning at an event. If you are not sure, write "Unsure."**

\_\_\_\_\_  
\_\_\_\_\_

**Check here if you would like to talk further with 4-H staff about volunteer roles or opportunities.**

**Current Occupation:** \_\_\_\_\_ **How long have you worked at that position?** \_\_\_\_\_

**Previous Work Experience:** \_\_\_\_\_

**Educational Degrees Held:** \_\_\_\_\_

**Special Training Received:** \_\_\_\_\_

**I have the following volunteer experience (type of organization, role played, number of years, etc.):**

\_\_\_\_\_  
\_\_\_\_\_

**Other interests, hobbies or skills that may contribute to 4-H youth development work:**

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**I would prefer to work with:**                    \_\_\_ Youth                    \_\_\_ Adults                    \_\_\_ Either/Both

**If you prefer to work directly with youth, what grade level(s) do you prefer? (Check all that apply)**

\_\_\_ Grades K-2                    \_\_\_ Grades 3-5                    \_\_\_ Grades 6-8                    \_\_\_ Grades 9+

**Check 4-H Projects that would interest you as a volunteer:**

- |                                |                               |                                   |
|--------------------------------|-------------------------------|-----------------------------------|
| ___ Aerospace                  | ___ Flower Gardening          | ___ Plant & Soil Science          |
| ___ Beef                       | ___ Food & Nutrition          | ___ Potatoes                      |
| ___ Bicycle                    | ___ Forest Resources          | ___ Poultry (and pigeons)         |
| ___ Cat                        | ___ Fruit                     | ___ Quilting                      |
| ___ Child & Family Development | ___ Geology                   | ___ Rabbits (and guinea pigs)     |
| ___ Citizenship                | ___ Geospatial                | ___ Robotics                      |
| ___ Clothing & Textiles        | ___ Global Connections        | ___ Safety                        |
| ___ Cloverbuds (Grades K-3)    | ___ Goat                      | ___ Self-Determined               |
| ___ Clowning                   | ___ Health                    | ___ Sheep                         |
| ___ Computers                  | ___ Home Environment          | ___ Shooting Sports/Wildlife Mgmt |
| ___ Consumer Education         | ___ Horse                     | ___ Shop (wood and/or metal)      |
| ___ Crafts & Fine Arts         | ___ Horse Training            | ___ Small Engines                 |
| ___ Crop Sciences              | ___ Horseless Horse           | ___ Swine                         |
| ___ Dairy                      | ___ Indoor Gardening          | ___ Tractor                       |
| ___ Dog                        | ___ Lama (llamas and alpacas) | ___ Vegetable Gardening           |
| ___ Electric                   | ___ Lawn & Landscape Design   | ___ Veterinary Science            |
| ___ Entomology                 | ___ Needle Arts               | ___ Video                         |
| ___ Exploring Animals          | ___ Performing Arts           | ___ Water/Wetlands                |
| ___ Exploring the Environment  | ___ Pets                      | ___ Wildlife Biology              |
| ___ Fishing Sports             | ___ Photography               | ___ Youth Leadership              |

**4-H Activities and Groups vary by county or region, so talk with your 4-H program staff about opportunities.**

**PLEASE RETURN THIS APPLICATION (AFTER SIGNING PAGE 3)  
TO YOUR LOCAL COUNTY OFFICE OR 4-H PROGRAM STAFF.**

Volunteer Name \_\_\_\_\_

County \_\_\_\_\_

I understand that some of the above information is considered private under the Minnesota Government Data Practices Act, Chapter 13. This information will be used for programming purposes and given to people responsible for each program. By signing this form, I give permission to Minnesota 4-H and its employees or representatives to take photographs, video, or audio footage of me and/or my property for use in any media format, now or hereafter known for future educational programs to help promote 4-H. I release to Minnesota 4-H all rights to exhibit this work publicly or privately in an educational/promotional format without compensation or additional consideration.

When serving as a University of Minnesota Extension Volunteer, I promise to:

- Accept my responsibility to represent my county and University of Minnesota Extension programs with dignity and pride by being a positive role model for youth.
- Conduct myself in a courteous, respectful manner and exhibit good sportsmanship.
- Adhere to and enforce the rules, policies, and guidelines established by the county and Extension youth programs.
- Refrain from the use of physical or verbal abuse.
- Refrain from inappropriate or unwanted touching of youth or adults.
- Refrain from destructive, offensive, or sexually inappropriate behavior.
- Refrain from the possession or use of alcoholic beverages or illegal drugs.
- Avoid smoking and use of tobacco products at 4-H events when youth are present.
- Respect the property of others, including clothing, personal items, equipment, and facilities.
- Operate machinery, vehicles, and other equipment in a responsible manner.
- Accept the responsibility to promote and support the University of Minnesota Extension to develop an effective club, county, state and national program.

I authorize the University of Minnesota Extension and/or their agents to investigate my background as it pertains to volunteer considerations. This may include investigation of information contained in public records including criminal and motor vehicle data. I release all persons, companies or organizations furnishing such information from liability and responsibility. This authorization does not expire, will include rescreening on a regular basis, and will be considered revoked only upon my written authorization or request to the University of Minnesota Extension. A copy of this document may be substituted for the original.

The background check includes criminal background information and does NOT include a credit check. The background check is for use only by the University of Minnesota Extension 4-H organization; the check has been defined by the needs and requirements of 4-H and is applied consistently to all volunteer applicants. Under no circumstances will the information collected and maintained by the McDowell Agency, Inc. ever be sold or provided to an outside entity for any purpose. For more information about the McDowell Agency's privacy policies, visit [www.mcdowellagency.com/faq.php](http://www.mcdowellagency.com/faq.php).

I certify that the information in this application is true and current. I understand that misrepresentation or omission of facts requested is cause for non-acceptance as a University of Minnesota Extension volunteer. I further understand that the University of Minnesota Extension is not obligated to accept or place me as a volunteer. If accepted as a volunteer, I agree to abide by the expectations of the University of Minnesota Extension and to fulfill my volunteer responsibilities to the best of my ability and in a manner consistent with the mission of the University of Minnesota Extension and the Minnesota 4-H Program.

I am obligated to immediately report any criminal changes that may occur following the signing of this document or immediately request Minnesota 4-H to revoke my privilege of serving as a 4-H Volunteer.

***In signing below, I agree to complete a background check following the instructions provided for me, and I consent to be re-screened on a regular basis (typically every 3 years).***

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Please note: the 4-H Volunteer Application may be completed electronically; however, an original signature is required.** Print the application, sign it, and return to your county or regional office. Acceptance as a University of Minnesota Extension 4-H volunteer is contingent on evaluation of completed application materials and background check. Staff will work with you to match your skills and interests to roles within the 4-H program, and training will be provided periodically.

University of Minnesota Extension shall provide equal access to and opportunity in its programs, facilities, and employment without regard to race, color, creed, religion, national origin, gender, age, marital status, disability, public assistance status, veteran status, sexual orientation, gender identity, or gender expression. This material is available in alternative formats upon request.

**THERE ARE 3 STEPS TO 4-H VOLUNTEER SCREENING: 1) THE APPLICATION, 2) A BACKGROUND CHECK, AND 3) ORIENTATION. HAVE YOU COMPLETED ALL THREE STEPS?**

**Enrollment in your county's 4-H program is a separate process from screening. Enrollment allows you to receive newsletters and other information. To enroll, go to [mn.4honline.com](http://mn.4honline.com).**