



# Sample 4-H Club Constitution & Bylaws

## Article I—Name

The name of this organization shall be the \_\_\_\_\_ 4-H Club.

## Article II—Purpose

The purpose of this organization shall be to provide learning experiences for members through club meetings and project work.

## Article III—Membership

Any boy or girl in kindergarten through one year past graduation from high school may be a member of this club by completing an enrollment form and enrolling in one or more 4-H projects. Members in kindergarten through 3rd grade will eligible for membership in Cloverbud with 3rd graders having the option to join as regular club members.

## Article IV—Officers

(Designate how clubs will run the meetings and determine leadership.)

*Example #1:* The officers of this club shall include the president, vice president, secretary, treasurer, and reporter. Each shall perform the regular duties of these offices. (Other officers might include recreation and/or song leader, historian etc. You might also designate length of term, i.e. one year term, quarterly, etc.)

*Example #2:* This club will be lead by a team of members designated each month to plan the next month’s meeting and program.

## Article V—Meetings

The club shall hold regular meetings during the year.

## Article VI—Amendment

The constitution may be amended at any regular meeting by a two-thirds majority of votes cast.

## Bylaws

**Section 1.** The club motto shall be, “To Make the Best Better.”

**Section 2.** The club emblem shall be the four-leaf clover with an H on each leaf.

**Section 3.** The Minnesota 4-H Club pledge:

*I pledge*

*My Head to clearer thinking,*

*My Heart to greater loyalty,*

*My Hands to larger service,*

*My Health to better living,*

*for my family, my club, my*

*community, my country, and my world.*

**Section 4.** (Use this if your club will be electing officers on a yearly, quarterly or some regular basis.)

*Example #1:* The officers of this club shall be elected by ballot at the September meeting and shall hold office for one year, or until their successors shall have been elected and qualified.

*Example #2:* The officers of this club shall be selected quarterly, by volunteering or by ballot if more than one member volunteers for an office.

**Section 5.** The following order of business will be followed at regular club meetings:

1. Meeting called to order.
2. Pledge of Allegiance and the club pledge.
3. Roll call.
4. Minutes of last meeting.
5. Treasurer’s report.
6. Old business (if any).
7. New business (if any).
8. Announcements (if any).
9. Adjournment.

An educational program and recreation may be included before or after the meeting.